



# HIMANSHU GOSWAMI

Vrundavan park, sayaji park, ajwa road , vadodara  
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## OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## EXPERIENCE

- **Sharma surgical**  
*09-Feb-2016 - 25-Jun-2018*  
Quality check  
My work is there to do Quality check of products.
- **Concentrix services india private limited**  
*07-Aug-2018 - 02-Aug-2019*  
Customer care Representative  
My work is to handle queries. e.g. if customer facing problems with our product than I help him about product usage , return process and credit claim.
- **Office Beacon pvt. Ltd.**  
*13-01-2021 - 19-01-2022*  
Claim assistant  
My work is to handle claim regarding queries. e.g. if customer facing problems with our product than I help him about return process and credit claim.

## EDUCATION

- **Parul institute of technology and engineering**  
*2011 - 2014*  
Diploma in electrical  
7.5
- **Sadhu Vaswani vidya mandir**  
*2011*  
Matriculation  
60.2%

## SKILLS

- Microsoft Office
- Communication skills
- Typing speed 30 WPM
- Punctual
- Friendly behavior
- Problem Solving
- Decision Making
- Convincing power

- Time Management
- I am Loyal