

HARSHADI JAYANTI BHAI SONIGRA

D.O.B: 05/12/2001

Gender: Female

Marital Status: Single

Nationality: India

Ecommerce Excecutive

☎: 7622082230, ✉: harshadisonigra1248@gmail.com

📍: 94, Jay bhavani soc, Opp kalyan nagar, Punagam, Surat, Gujarat.

EMPLOYMENT HISTORY

Receptionist - Bitrix Infotech PVT LTD

Surat, Gujarat

November 2022 - Till Date

- Developed, updated and maintained database of existing and potential employees in [hubstuff]

Ecommerce Excecutive - Glance Designs

Surat, Gujarat

December 2019 - October 2022

- Tracked customer shipment requirements to improve customer satisfaction while increasing service efficiencies

SKILLS

E-commerce Website
(Meesho,Flipkart,Amazon)



B2B And B2C



Data Entry



M.s Word Exel



HOBBIES

Listening Music., Travelling, Surfing,

REFEREES

Available on Request