



CURRICULUM VITAE

Name : Sharma Sagar Harshkumar

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CAREER OBJECTIVE

Business minded negotiator who accelerates volume from customer-centric service and incentives that convert competitor's clients. Building a career in industrial environment of advanced technology to make me able to use my full potential.

QUALIFICATION SUMMARY

Qualification	Board University	Year of Passing	Percentage
S.S.C	U.P. Board	2010	60.50%
H.S.C	U.P. Board	2012	53.83%
Diploma In Hotel Management	I.H.C.A VADODARA	2012	Grad A

EXTRA SKILL

- **Pay attention to detailing**
- **Have a good observation**
- **Hardcore managing skills. Also able to manage things when it at worst**

HOTEL & CATERING EXTRA SKILL

- **Out-Door catering as ground manager**
- **Good Knowledge in cold and hot confectionary**
- **Pantry**
- **Dessert**
- **North Indian**

ACHIVEMENT

- Awarded for participating in “sciences Olympiad exam” at school level.
- Awarded for participating in “camel color contest” at school level.
- Awarded with 3rd rank prize “Panting competition” at school level.
- Awarded by “Gujarat Pradesh Madhyasth shikshan samiti” for best handwriting at school level.

AREA OF INTEREST

: FRONT OFFICE :

INDUSTRIAL TRAINING

INPLANT TRAINING

: Organization : ITC Group of Welcom Hotel

: Duration : 6 month 7th May 2012 To 7th Nov 2012

: Knowledge Gained : Keep front desk tidy and presentable
with all necessary material,Greet and
welcome guests,Answer all incoming
calls and redirect them or keep
messages,Receive letters, packages etc

PERSONAL TRAIT

: Creative and logical
: Problem Solving ability
: Co- operative

EXPERIENCE UNDEGONE;

HOTEL PATIALA HOUSE.
SINCE 1STDECEMBER 2012 TO 2ND JANUARY 2016

In that I'll handle Man Power, F&B Service, Time To Tim Bill Submission , Collection, with my Level Best.

FOOD PLAZA THE FAMILY RESTAURANT

SINCE 4TH JANUARY 2016 TO 10TH FEBRUARY 2018

PUNJAB KING RESTAURANT
SINCE 1 MARCH 2018 TO 1st July 2019

HOTEL REVA KEVADIYA
FRONT OFFICE ASS MANAGER 2ND OCT 2020 TO Till Now

In that I'll Handle Prepare & Manage out going Mails,Place supply orders when necessary,Monitor & update records and files,Monitor & log office expenses & costs,Take care of our existing corporate clients.

• **INTERESTS / KEY SKILLS**

- Travelling and exploring new places
- Interacting with people to increase knowledge and learn from their experience
- Adaptable to change
- Ability to work flexible hours.
- Patience
- Positive Attitude
- Productivity
- Planning

PERSONAL PROFILE

NAME : **Sharma Sagar Harshkumar**
DATE OF BIRTH : 17th Nov1994.
GENDER : Male
LANGUAGES KNOWN : English, Hindi & Gujarati
PERMANENT ADDRESS : L-7-Rajlaxmi Society,
Opp Kamla Nagar Bus Stop,
Ajwa Road Vadodara 390019

DECLARATION

I hereby declare that above furnished particulars are true to the best of my knowledge and belief.

Place: Kevadiya

Date: 25-03-2023

SAGAR H.SHARMA

